# Final 14/10/02

#### I. HOUSEHOLD ROSTER

The following questions should be asked of the head of household, spouse of the head of household, or of another adult household member, if both head and spouse are absent.

				What is	s's date	of birth?	(Age in completed	Has ever attended	(For Household member 7 or more yea	s who are aged ars )	(For Household members who	For Enumerator's Use.
ID No.	Name of household member	What is's relationship to the household head?  (Use Relationship Codes below)	What is's sex?  Male =1 Female=2  (Enter Code)	Year	Month	Day	years) What is's age in completed years? (If age is < 5 years, go to next person)	any educational institution?  Currently attending = 1 Attended = 2 Never attended = 3>>8	What was the highest grade/level successfully completed?  Enter code If Code = 2, 7 >> 9	Can read and write a simple message in any language? Yes =1 No = 2	are aged 15 or more years ) What is's marital status? (Use marital status codes below)	Did respond? Yes =1 If No use codes below.
L	(1)	(2)	(3)	(4a)	(4b)	(4c)	(5)	(6)	(7)	(8)	(9)	(10)
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Relationship Codes (Col. 2)	1=Head, 2=husband/wife, 3=Son/daughter, 4=Parents, 5=Brother/sister, 6=Parent in law, 7=Son/daughter in law, 8=Grandparents, 9=Grandchild, 10=Other relative, 11= Non relative.
Education Level Codes (Col. 7)	1= None, 2=Primary, 3=Incomplete secondary, 4=Completed secondary, 5=Initial technical/vocational diploma/certificate, 6=Technical/vocational diploma/certificate, 7=University graduate,
Marital Status Codes (Col. 9)	1=Never married, 2=Married, 3=Living together, 4=Separated 5=Divorced , 6=Widowed
Response codes (Col.10)	2=Household head/ adult member, 3= None

# II: CURRENT ACTIVITIES of all household members

Please refer to the work activities identified in I through XIII (and ask all members aged 5 or more years in turn)) and ascertain the work activities carried out by the person in the last 7 days. During the last 7 days did \_\_\_\_\_\_ do any of the following work activities and how many hours did \_\_\_\_\_ actually spend on each activity?

		,			J			elf Employed/ Unpaid F		,				
ID No.	Wage job	Any business operated by	Animal husbandry, hunting and trapping	Agricultural Activity- planting, tending, harvesting of crops.	Forestry and logging	Transportation ,	Mining and quarrying	Food processing, including production of sausages, biscuits, lemonade, wheat	Restaurant and hotel business	Production, repair and maintenance of articles and equipment and household and	Handicrafts including carpets; clothing, shoes etc	Constructio n and major repairs	Provision of private tuition, childcare services etc for a fee.	Total hours Col24= Col.11- Col23
	ı	II	III	IV	V	VI	VII	milling <b>VIII</b>	IX	farm items <b>X</b>	ΧI	XII	XIII	XIV
L	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)	(21)	(22)	(23)	(24)
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	Working for wage or salary or payment in kind (eg. share of the crop, food, etc.) as a paid employee on lontract or under civil law
II	Retail shop, street or market trader, other trading activity, other business activity such as money lending, paid telephone services, pawn brokering, renting and leasing of equipment, shoe polishing, selling newspapers, games on the street,,
	photography, hairdressing, and beauty saloon, internet café, and other business activities
III	Animal husbandry- farming of domestic animals, breeding, herding, looking after animals, poultry, dairy farming, livestock product processing and related service activities.
IV	Preparing land, planting, weeding, tending of tree and shrub crops, field crops, garden vegetables; flowers (for sale) etc; protecting crop from birds/animals, harvesting, threshing, cleaning, packing, carrying crops to/from storage.
V	Extraction of timber, logging, sawing, milling, preparation of firewood, harvesting of forest products etc
VI	Carrying goods for sale; provision of land or inland water transport services, including taxi service, transporting tourists.
VII	Mining of coal, gold, quarrying sand, etc.
VIII	Food processing including drying and milling of grain, drying/ freezing meat, making jams, pickles, production of sausages, biscuits, lemonade etc.
IX	Operation of restaurants, cafes, and other eating and drinking places; provision on a fee basis of lodging and camping facilities.
Χ	Production and repair of articles and equipment and household and farm utensils and equipment, transport equipment, saddles, stirrups etc.
ΧI	Making handicrafts, weaving clothe, carpets, household linen, knitting, dress making, tailoring, making shoes and leather products etc
XII	Construction and major repairs of houses, farm buildings, fences, digging wells, improvements to farm lands by constructing ridges, land preparation etc
XIII	Provision of private tuition/ instruction, traditional medicine, child care services for a fee, wages, or payment in kind etc
XIV	Total number of hours worked by in all the activities during the last 7 days Col. 24 = Col.11, Col. 23.

# II: CURRENT ACTIVITIES of Household Members

During the last 7 days did \_\_\_\_\_ do any of the following activities without pay for your household and if so the time spent on the activity?

ID No.	Cooking /serving food for household	Cleaning utensils/house	Washing clothes/ laundering	Minor household repairs	Shopping for household	Knitting and sewing and mending garments and knitted items	Fetching water for drinking and washing	Fetching fuel and preparing firewood	Caring for the old/sick/infirm	Looking after children	Caring for household pets eg. dogs, cats; growing plants such as ornamental plants in the home garden (other than for sale)	Voluntary/ community services without pay	Total Hours  Col. 37 = Col.25 to  Col. 36
L	(25)	(26)	(27)	(28)	(29)	(30)	(31)	(32)	(33)	(34)	(35)	(36)	(37)
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# II: CURRENT ACTIVITIES of All household members

ID No.	Please enter the total number of hours from Col. 24  IF  Col.24 ≥ 1 then >> Col.40	Even thoughdid not work in the last 7 days, does have a job or business to which will return to work?  Yes=1 No=2 >> Col. 63	What was the main type of work, profession did in his occupation in the last 7 day  (Describe the occupation-main task the job/ work undertaken. If did in the last 7 days but has a job to will return to, describe that job  Description of Occupation	s primary /s.  // duties of d not work which he	For how long hasbeen working in this occupation with the current and previous employers, or in self- employment?  (Use codes for duration of work given below)	What is the nature of work main product or service pr the place whereworks?	oduced at	In this primary occupation, what is the employment status of  (Use employment status codes given below)	To what sector does the enterprise where works belong?  (Use eployment sector codes given below).	What is the average number of hours worked in this occupation in a week? (in 7days) (Enter duration in hours)	How many regular paid employees are employed in the enterprise where works in his primary occupation?  (Use number of employees codes given below)
L	(38)	(39)	(40a)	(40b)	(41)	(42a)	(42b)	(43)	(44)	(45)	(46)
_	(==)	(00)	(132)	(100)	(11)	(1=0)	(120)	(12)	(/	(10)	(15)
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Duration of employment Codes (Col. 41)	1= Less than 1 year, 2= 1 to 2 years, 3= 3 to 4years, 4= 5 to 9years, 5= 10 years or more.
Employment status Codes (Col. 43)	1= Paid employee on contract, 2 = Paid employee under civil law, 3= Employer, 4= Member of cooperative, 5=Own account worker, 6=Unpaid family worker. 7=other
Sector of employment Codes (Col. 44)	10= Private enterprise, 11=Partnership, 21=Cooperative, 31=Joint state and private company, 32= Limited liability company, 40= State industry, 50= Government enterprise, 60= Non-profit organization,
	70= Self-employed
Number of employees codes ( Col.46)	1= No regular employees, 2=1 to 4 paid employees, 3=5 to 9 paid employees; 4= 10 or more paid employees

# II: CURRENT ACTIVITIES of all Household Members

ONGI	Did also do any other work as a secondary occupation in the last 7 days? Yes = 1 >> Col.49 No = 2	Even though did not work in any secondary occupation in the last 7 days, does have any secondary occupation to which could return to work?  Yes = 1 No = 2 >> Col. 56	What type of work, trade or profession did do in his secondary occupation in the last 7 days?		How many hours didwork in's secondary occupation in the last 7 days?  (Enter number of hours)	For how long has been working in this secondary occupation? (Use codes for duration of work given below)	What is the nature of work the main product or se produced at the place works in secondary occupatio	rvice where 's on?	In this secondary occupation, what is the employment status of?  (Use Employment Status Codes given below)	To what sector does the enterprise, where works belong?  (Use Employment Sector Codes below)	How many regular paid employees are employed in the enterprise whereworks in his secondary occupation?  (Use number of employees codes given below)
			Description of Occupation	Code			Description of Industry	Code			
L	(47)	(48)	(49a)	(49b)	(50)	(51)	(52a)	(52b)	(53)	(54)	(55)
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Duration of employment codes (Col. 51)	1= Less than 1 year, 2= 1 to 2 years, 3= 3 to 4 years, 4= 5 to 9 years, 5= 10 years or more.
Employment status Codes (Col. 53)	1=Paid employee on contract, 2= Paid employee under civil law, 3=Employer, 4=Member of cooperative, 5=Own account worker, 6=Unpaid family worker. 7=other
Sector of employment Codes (Col. 54)	10=Private enterprise, 11=Partnership, 21=Cooperative, 31=Joint state and private company, 32=Limited liability company, 40=State industry 50=Government enterprise, 60=Non-profit organization, 70=Self-employed
Number of employees codes ( Col.55)	1= No regular employees, 2=1 to 4 paid employees, 3=5 to 9 paid employees; 4= 10 or more paid employees

# II: CURRENT ACTIVITIES of All Household Members

Please ask the following questions only from Paid Employees

	(If Col.	43 Code =1 or 2)		(If Col. 53 (	Code = 1 or 2)	
ID No.	What is the frequency with which is remunerated in 's	How much did this primary occup day:	ation in the last 7	How much did earn in the secondary occupation in the last 7 days?		
	primary occupation?	(Record amounts and go t			in 58a and 58b and Col.59)	
	Use codes below.	Cash (thous.tug)	Kind (thous.tug)	Cash (thous.tug)	Kind (thous.tug)	
L	(56)	(57a)	(57b)	(58b)	(58b)	

# III. AVAILABILITY FOR MORE WORK

	(If Col. 24 ≥ 1, or Co	ol. 39 = 1 then ask these o	questions, otherwise go	to Col.63)	
ID No.	Was available for more work during the last 7 days? Yes=1 If No, ask for main reason and use codes given below. Enter Code, and >> Col.62	Why did not work more hours in the last 7 days?  (Use codes given below)	For how long hasbeen available for more work?  (Enter appropriate code)	What steps has taken in search of work during the last 30 days?  Enter appropriate Code and >>Col.72	
	(59)	(60)	(61)	(62)	
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Frequency of payment code (Col. 56)	1=Hourly, 2=Daily, 3=Weekly, 4 = Every 15 days 5=Monthly, 6=Quarterly, 7= Piece rate basis
Main Reason Codes (Col. 59)	2=Have sufficient work, 3=Housekeeping duties, 4=Student/ following unpaid training, 5=Temporary ailment/ sickness, 6=Vacation/Off season, 7= Pregnant/ caring for infant child, 8=Other
Main Reason Codes (Col. 60)	1=Can not find more work, 2=Off season inactivity/bad weather, 3=Machinery, electrical or other breakdown, 4=Short of raw material or fuel etc, 5=Shortage of funds/ resources, 6=Other involuntary cause
Duration available/seeking codes (Col.61)	1 = Less than 1 month, 2 = 1 to 2 months, 3 = 3 to 6 months, 4 = 7 to 11 months, 5 = 1-2 years, 6 = 3 or more years
Steps taken to find more work Codes	1 = Registered at Employment registration office, 2=Searched and responded to job advertisements, 3 = Applied to prospective employers; 4= checked at farms, factories, work sites etc, 5= Sought help from
(Col. 62)	friends or relatives; 6=Looked for land, equipment, finance to set up own enterprise, 7= Not searched for more work, 8 = Other

# IV. UNEMPLOYMENT

ID No.	(If the answer to Col.39 = 2 then ask these questions) Was available to undertake work during the last 7 days?  Yes = 1	What kind of work, trade or profes expect to get' (Describe expected occupation or work)	?	What is the lowest daily wearningsex_occupation'	pected in this	Has registered with the Employment Registration Office of the Area?	at the E registrat	en did register mployment ion office?	Didlook for work during last 30 days?	What steps has  taken in search of work during the last 30 days?  (Use codes given below) >> Col. 71	Why didnot look for work during the last 30 days?  Use main reason	For how long has  been available for work?  (Use duration
	If No, ask for main reason and use codes given below and >> Col. 72)	Description of Occupation	Code	Monthly earnings (thous.tug)	Daily wages (thous.tug)	Yes=1 No = 2>>68	Year	ear)  Month	No = 2 If No >> 70		codes given below and >> Col.72	codes given below)
L	(63)	(64a)	(64b)	(65a)	(65b)	(66)	(67a)	(67b)	(68)	(69)	(70)	(71)

Main Reason Codes (Col. 63)	2=Household duties, 3=Studies, 4= Retired, 5= Old age, 6= Disability, 7=Not available for work, 8= Looking after children 9=Temporary ailment sickness, 10= Person below working age 11=
	Other
Steps taken to find more work codes (Col. 69)	1 = Registered at employment registration office, 2=Searched and responded to job advertisements, 3 = Applied to prospective employers; 4= checked at farms, factories, work sites etc, 5=
	Sought help from friends or relatives; 6=Looked for land, equipment, finance to set up own enterprise, 7=Other steps taken
Main reason for not seeking work codes (Col. 70)	1=Thought no work available, 2=Off season,3=Has no skills or training, 4=Household duties, 5=Studies, 6=Not available, 7=Peron below working age, 8= Retired, 9 = Other
Duration available/seeking work codes (Col.71)	1= Less than 1 month, 2= 1 to 2 months, 3 = 3 to 6 months, 4 = 7 to 11 months, 5 = 1-2 years, 6 = 3 or more years

# V. USUALLY ACTIVE POPULATION

ID No.	During the last 12 months was — employed or available for work (unemployed) for most of the year ( 6 months or more)?	What was the reason for not working or not being available for work (economically inactive) most of the time in the last 12 months?	During the last 12 months, when was employed or available for work was employed most of the time ( longer duration)?	What steps has taken in search of work during the last 12 months?  (Use main	For how long has been available / seeking employment?	What was the main type of wor profession did in I occupation in the last 12 m	k, trade or nis primary onths?	In what kind of economic activ agriculture, manufacturing, trade etc work in his primary occupation in t months?	did	For how long has  been working in this occupation/ economic activity? (Use codes for duration
	Yes=!>> <b>Col.74</b> No= 2	(Use main reason codes given below) >> 88	Yes=1 >> <b>Col. 77</b> No=2	reason codes given below)	(Enter code) If Code= 3, 6 >> 88	Description of Occupation	Code	Description of Industry	Code	of work given below)
L	(7 2)	(73)	(74)	(75)	(76)	(77a)	(77b)	(78a)	(78b)	(79)
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		I			CODES		1	1		

Main Reason for Not Usually Active- Codes (Col. 73)	1=Studies, 2=Household duties, 3=Income recipient, 4=Retired/ old age, 5=Illness, 6=Disabled, 7=Taking care of child, 8=Too young to work, 9 =Other
Steps taken to find work codes (Col. 75)	1= Registered at employment registration office, 2=Searched and responded to job advertisements, 3 =Applied to prospective employers; 4= checked at farms, factories, work sites etc, 5= Sought help
	from friends or relatives; 6=Looked for land, equipment, finance to set up own enterprise, (7=Other steps taken)
Duration available/seeking work Codes (Col. 76)	1=up to 3 months, 2=4 months to 6 months, 3= 7 to 11 months, 4= 1 to 2 years, 5= 3 to 4 years, 6= 5 or more years.
Duration of work - Codes (Col. 79)	1= Less than 1 year, 2= 1 to 2 years, 3= 3 to 4 years, 4= 5 to 9 years, 5= 10 years or more.

# V. USUALLY ACTIVE POPULATION Contd.

ID No.	What was the employment status in the primary occupation of in the last 12 months? (Use employment status codes given below)	What was's average monthly earnings/ daily wage from this primary occupation  (Daily earnings in Tug)		Did you do a secondary occupation in the last 12 months?	What was the secondary occupation had during the months?	In what kind of economic acti agriculture, manufacturing , tr did work in his seco occupation in the last 12 mo	What was employment status in the secondary occupation of in last 12 months?	What was average tota earning occupatic worked ir mo	How many times has changed his employment as a paid employee during the last 12 months?  Enter number of			
	If Code Col.80=6>>82	monthly earnings (thous.tug)	daily wage (thous.tug)	No=2 >>86	Description of Occupation Code		Description of Industry Code		(Use codes given below)	Monthly earnings (thous.tug)	Daily earnings (thous.tug)	times, including 0 ( zero)
L	(80)	(81a)	(81b)	(82)	(83a)	(83b)	(84a)	(84b)	(85)	(86a)	(86b)	(87)

Employment Status Codes (Col. 80, Col.85)	1=Paid employee on contract, 2= Paid employee under civil law, 3=Employer, 4=Member of cooperative, 5=Own account worker, 6=Unpaid family worker, 7= Other.

# VI. PAST EMPLOYMENT RECORD

For all persons aged 5 and over who had worked previously.

ID No.	ever worked in the past?  Yes = 1 No= 2  (If No and 5-17 years	What was the last occupation work, trade or occupation work, trade or occupation did?	/hat was the last occupation-kind of work, trade or occupation which did?		What is the nature of work done and main product or service produced at the place whereworked?		What was the employment status in 's last occupation?  (Use employment status codes below)	When didstop working in the last job/ employment?  (Use Duration	To what type does the enterprise where worked belong?  (Use Employment	What was the main reason forleave''s last job/ employment?  (Use the Main Reason	sources supp u	of assistance ort during per unemploymen odes for 3 mos sources)	e/ income riod of at?
	>> VII)	Description of occupation	Code	Description of Industry	Code	Codes below)		Codes below)	Sector codes).	Codes below)	1	2	3
L	(88)	(89)	(89b)	(90a)	(90b)	(91)	(92	(93)	(94)	(95)	(96a)	(96b)	(96c)

#### cODES

Duration of Employment Codes (Col. 91)	1= Less than 1 year, 2= 1 to 2 years, 3= 3 to 4 years, 4= 5 to 9 years, 5= 10 years or more.
Employment Status Codes (Col. 92)	1=Paid employee on contract, 2 = Paid employee under civil law, 3=Employer, 4=Member of cooperative, 5=Own account worker, 6=Unpaid family worker, 7 = Other.
Duration of Employment Codes (Col. 93)	1=Less than 1 month, 2=1 to 3 months, 3=4 to 6 months, 4=7 to 11months, 5=1 to 2 years, 6=3 or more years.
Sector of employment Codes (Col. 94)	10=Private enterprise, 11=Partnership 21=Cooperative, 31= Joint state-private enterprise, 32= Limited liability company, 40=State industry, 50=Government organizations 60=Non-government ,70=self employed
Reason for Leaving Codes (Col. 95)	1=Personal/family reasons, 2=Dissatisfied with pay, 3=Dissatisfied with work, 4=Illness/disability 5=Retired, 6=Study, 7=Temporary ceasesation of work, 8=organization closure 9=Laid off, 10=Other
Sources of Assistance Codes (Col. 96)	1=Parent, ,spouse, children, brothers/sisters, 2= Withdrawal from savings, 3= Income from property, 4=Sale of assets, 5=Government, 6=Charitable institutions, 7=pensions/benefits 8=Other

# VII. CHILD ACTIVITIES

Ask household members aged 5- 17 years.

Enter ID number of members aged 5-17 years in the order recorded in the Roster	respond Yes=1  If No, use codes below). And if code=3 >> Next child	Doesattend school/ training institution?  If Yes, use codes 1, 2 given below and >>4. No = 3	What is the main reason for not attending school/ training institution? (Use main reason codes below).	Does  help with any household economic activity?  Yes=1 No=2>> 7	At what age did start helping with any household economic activity?  (Enter age in completed years)	Why did  start helping with any household economic activity? (Use codes below)	Does  engage in any work other than in household economic activities?  Yes = 1 No = 2 >> 27	At what age did start doing such work?  ( Enter age in completed years)	Why did doing such work?  (Use codes below)	Where is  _'s place of work?  ( Use codes below)	Didreside away from home when engaging in work outside household economic activities ? Yes = 1 No = 2>>13	At what age did start to reside away from home when engaging in work outside household economic activities?  ( Enter age in completed years)	By whom is  supervised while is at work?  (Use codes below)	Is_satisfied with's working conditions?  Yes = 1 >> 16  No = 2	What is the main reason for's dissatisfaction ?  (Use main reason codes below)
L	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)
L			L			1	200								

Reason for being unable to answer the question (Col. 1)	2= Household head/ adult member, 3= None
Educational Codes (Col. 2)	1= Formal ( Kindergarten, primary, secondary school, college, university, technical institute), 2 = Non-formal (at home, distance education)
Reason for not attending school (Col.3)	1=under-aged, 2=School too far, 3= Cost of school materials, clothing etc., 4=poor performance in studies/not interested in studies, 5=Add to household income, 6=help with household duties, 7=sick, 8=disabled, 9=others
Reason (Col.6)	1=gain work experience and skills, 2= Help parents, 3= shortage of family labour, 4= forced by parents, 5=other
Reason (Col.9)	1=gain work experience and skills, 2= contribute to household income, 3=support self/ be economically independent, 4=earn to cover cost of schooling, 5= Child wants to work, 6= other
Location (Col.10)	1=employer's home, 2= on the street, 3=shops/market place, 4=factory/industry premises, 5=pasture/farming land, garden, 6= mining site, 7=construction site, 8=other
Who supervised your work (Col.13)	1=relative adult, 2=non-relative adult, 3=by self or without supervision
Main reason for dissatisfaction ( Col.15)	1= Exposure to cold weather, 2 = Exposure to dust/water, 3 = Exposure to noise, 4= Exposure to harmful substances, 5= Bad posture, 6= Other

# VII. CHILD ACTIVITIES (continued) Ask household members aged 5- 17.

ID No.	Does's occupation stressful physically or mentally ?	e {Pleas	nd of stress experienced e use code	? s given	Does use any tools and materials for labour safety ?	any tools andwork in the evenings and because of nights during the ur safety past 20 days 2 past 12		In what occupation wasengar when was sick or injured most re	How serious/ acute was's most recent sickness/ injury from work?	What sickness/ injury from work has suffered ?	Who met the cost of treatment of's sickness/ injury?	On what does  mainly spend's earnings ?	What will be the consequence to and 's household ofnot	How many hours of free time per day does have for recreation, watching TV,	
	Yes = 1 No = 2 >>18		n reason co		Yes = 1 No = 2	(Use codes given below)	Yes = 1 No = 2 >>25	Description of Occupation	Code	(use codes below)	(Use codes below)	Use codes given below)	Use codes given below)	working? (Use codes given below)	etc (enter number of hours)
L	(16)	(17a)	(17b)	(17c)	(18)	(19)	(20)	(21a)	(21b)	(22)	(23)	(24)	(25)	(26)	(27)
		l .	1					00050	1		1				l

Kind of stress experienced (Col.17)	1= verbal abuse, 2= uncaring attitude, 3 = beaten at work, 4=sexual harassment, 5 = Heavy physical work, 6=being robbed of earnings, 7=other
Work place (Col.19)	1=Never, 2=1- 3 times, 3= 4-7 times, 4=8 or more
Seriousness/acuteness of sickness/injury (Col.22)	1=No treatment required, 2=consulted medical doctor, 3=required hospitalization, 4=temporarily incapacitated, 5=disabled, 6=other
Sickness/injury from work (Col.23)	1= Not seriously sick/injured, 2=developed allergy, 3=contacted eye infection/eyesight affected, 4=lung infection, 5=cardiovascular disorder, 6=stomach ailments, 7=hepatitis, 8=other
Medical treatment expenditure (Col.24)	1=Employers, 2=on medical insurance, 3=parents , 4=by sellf, 5=no cost, 6=other
Spend earnings (Col.25)	1= Support family, 2=part to support family and part for self, 3=save, 4=spend all on self, 5= other
Influences (Col.26)	1=Fall in standard of living of household, 2=household will not have any source of income, 3=household business will be affected, 4=lose work experience, 5=no impact, 6=other